



## MEMORANDUM

**TO:** University of Arkansas - Fort Smith Recognized Student Organizations, Athletic Teams, Cheer Squad, Pom Squad, and College or Department

**FROM:** Stephanie London, Student Activities Event Coordinator and the Homecoming Planning Committee

**SUBJECT:** Homecoming Registration Dates and Deadlines, Calendar of Events

**THEME:** Rock 'n' Roar

<b>INFO.:</b>	<b><u>Contents</u></b>	<b><u>Page</u></b>
	Mission and Vision	2
	Homecoming Week Events	3
	Points System	5
	Prize Allocations	6
	Registration for Competitions	7
	Banner Competition	9
	Board Painting Competition	11
	Tailgating Competition	13
	Yell Like Hell Competition	14
	Wagon Parade Float Competition	15
	Spirit Megaphone Competition	17
	Homecoming Hunt Competition	18
	King and Queen Competition	19
	Voting Regulations	24
	Homecoming FAQ	25

**DATES:** October 10 – 15, 2011

**CONTACTS:** If you or your group have any questions concerning the Homecoming activities, please feel free to contact Stephanie London, Homecoming Advisor, at 788-7697 or [Stephanie.London@uafs.edu](mailto:Stephanie.London@uafs.edu).



## MISSION AND VISION

### **Mission**

Homecoming promotes the Lion Pride spirit of UA Fort Smith through events and competition, involving both campus and local communities, and building lasting traditions.

### **Vision**

UA Fort Smith Homecoming will be a source of campus pride and tradition and serve to unite former and current students with campus and local community through Lion spirit.



**Midnight Madness**

*First Official Basketball Practice*

12:00 a.m. to 12:30 a.m.

Stubblefield Center

**Saturday, October 15**

**Homecoming Tailgate**

10:00 a.m. to 11:30 a.m.

Senior Ceremony to start at 10:15 a.m.

Intramural Field Park Area and Parking Lot

**Wagon Parade**

11:30 a.m.

Intramural Field Parking Lot & Walking Path

**Lady Lions Volleyball and Homecoming Crowning Ceremony**

12:00 p.m.

Stubblefield Center

Crowning will be between second and third games

**Homecoming Celebration Bonfire**

8:00 p.m. to 10:00 p.m.

Parking Lot East of Echols



## POINT SYSTEM

### **Homecoming Queen/King Competition**

Entering a Queen/King Candidate – 40 points/candidate

Candidate making the finals (Top 8; 4 Male; 4 Female) – 10 points/candidate

### **Banner Competition**

Entering a banner and displaying it – 10 points

1<sup>st</sup> Place – 40 points

2<sup>nd</sup> Place – 30 points

3<sup>rd</sup> Place – 20 points

### **Board Painting Competition**

Painting a Board during “All Sports Pep Rally” – 10 points

1<sup>st</sup> Place – 40 points

2<sup>nd</sup> Place – 30 points

3<sup>rd</sup> Place – 20 points

### **Yell Like Hell Bonfire**

Entering a yell and competing in Yell Like Hell Bonfire – 10 points

1<sup>st</sup> place – 40 points

2<sup>nd</sup> place – 30 points

3<sup>rd</sup> place – 20 points

### **Tailgating**

Tailgating before the Homecoming Game – 10 points

1<sup>st</sup> place – 40 points

2<sup>nd</sup> place – 30 points

3<sup>rd</sup> place – 20 points

### **Wagon Parade Float**

Entering a float and marching – 10 points

1<sup>st</sup> Place – 40 points

2<sup>nd</sup> Place – 30 points

3<sup>rd</sup> Place – 20 points

### **Spirit Megaphone Auction**

Paint a megaphone and turn into the silent auction – 10 points

1<sup>st</sup> Place – 40 points

2<sup>nd</sup> Place – 30 points

3<sup>rd</sup> Place – 20 points

### **Homecoming Hunt**

Participate in hunt – 10 points

1<sup>st</sup> Place – 40 points

2<sup>nd</sup> Place – 30 points

3<sup>rd</sup> Place – 20 points

Those groups that register but fail to participate in an event will receive a score of (-10) points for that event/competition.

If a group fails to register for an event by the deadline, the group may participate, but will not receive points for that event.

The student group earning the most points overall wins the money prize.

## **PRIZE ALLOCATIONS**

**OVERALL SCORING (The recognized student organization, athletic group, cheer squad or pom squad, College or Department that earns the most points during the competition will receive the overall scoring prizes.)**

1<sup>st</sup> Place receives \$300.00 in prize money and Homecoming Championship Trophy

2<sup>nd</sup> Place receives \$200.00 in prize money and Homecoming Trophy

3<sup>rd</sup> Place receives \$100.00 in prize money and Homecoming Trophy

THE TOP THREE OVERALL WINNERS WILL BE ANNOUNCED DURING THE BONFIRE ON SATURDAY AFTER THE HOMECOMING GAME. PRIZE MONEY WILL BE APPLIED TO THE GROUPS UNIVERSITY ACCOUNT.



## HOW TO REGISTER FOR COMPETITIONS

*DEADLINE FOR REGISTRATION: MONDAY, SEPTEMBER 19, 2011 BY 4:00 P.M.*

1. Go to [www.uafs.edu](http://www.uafs.edu). Click on “Student & Campus Life” then click “Student Activities & Organizations”.
2. Under “Student Activities & Organizations,” click “Special Events,” and then “Homecoming.”
3. Click the link that reads “Homecoming Competition Registration.”
4. Complete the form and click the “submit” button.
5. A copy of the registration form will be sent to the person submitting the form and the listed advisor/supervisor.

### Other Important Competition Deadlines

- **Monday, September 19, 2011** – Nominations for King and Queen are due (see process below).
- **Friday, October 7, 2011** – Completed banners are due to the Student Activities Office in the Smith-Pendergraft Campus Center Room 115 by 4:00 p.m.
- **Monday, October 10, 2011** – Completed Yells/Cheers for the Yell Like Hell Competition are due by 4:00 p.m. Yells may be emailed to [Stephanie.London@uafs.edu](mailto:Stephanie.London@uafs.edu) or dropped off in the Student Activities Office in the Smith-Pendergraft Campus Center Room 115.
- **Thursday, October 13, 2011** – Painted Megaphones are due to Campus Center 115 by 4:00 p.m.

## HOW TO NOMINATE A HOMECOMING KING/QUEEN CANDIDATE

1. Go to [www.uafs.edu](http://www.uafs.edu). Click on “Student & Campus Life” then click “Student Activities & Organizations”.
2. Under “Student Activities & Organizations,” click “Special Events,” and then “Homecoming.”

3. Click the link that reads “King Nominations Form” and/or “Queen Nomination Form,” complete and click the “submit” button. Please be aware that nominees **MUST** attach a resume.
4. The Nomination Form will be sent directly to the SAO. **Nomination Forms MUST be completed by 4:00 p.m. on Monday, September 19, 2011. Forms received AFTER the deadline will NOT be accepted.**



## BANNER COMPETITION

*DEADLINE FOR REGISTRATION: MONDAY, SEPTEMBER 19, 2011 BY 4:00 P.M.*

**IMPORTANT DATES:** Banners must be turned in by 4:00 p.m. on Friday, October 7, 2011 to the Welcome Center/Student Activities Office. The Homecoming Committee will display the banners, beginning at 8:00 a.m. on Monday, October 10, 2011 in the Smith-Pendergraft Campus Center. Judging for the banners will take place on Monday, October 10, 2011. Results will be posted via campus announcement by Tuesday, October 11, 2011.

**DESCRIPTION:** Promote Homecoming and your student group with a decorated Homecoming Banner. You may use your own supplies or borrow any supplies from the Student Activities Office Workroom.

### **RULES AND GUIDELINES:**

- All banners must be turned in by **4:00 p.m. on Friday, October 7, 2011 to the Welcome Center/Student Activities Office**. The judging will take place on **Monday, October 10, 2011**.
- Banners must be completed when groups submit them to the Homecoming Committee. (Any incorrect or erroneous signs will not be displayed and the group will be disqualified.) The Homecoming Committee will hang up the banners for the group.
- To create the banner, groups may use the Student Activities butcher paper or a flat bed sheet. *The organization will need to provide its own sheet if they choose to use a bed sheet.*
- Profanity or obscenities on the banner will result in disqualification, as determined by the Homecoming Advisor.
- Switching of banners during the week will not be allowed; your approved banner will be the banner judged and put up for view.
- Banners will be moved to the Stubblefield Center on Friday, October 14, 2011 for the Homecoming game on Saturday, October 15, 2011.
- The only three mandated design components are: 1) Name of the organization, department, etc. must be clearly seen and spelled out on the banner, and incorporate the Homecoming theme, "Rock 'n' Roar;" 2) "Homecoming 2011" must appear somewhere on the banner; 3) The date/time/location of the game must appear on the banner: October 15, 2011 at the Stubblefield Center. Lady Lions Volleyball play at 12:00 p.m.

- If your group would like its banner back after October 15<sup>th</sup>, please indicate this on the registration form by checking, “WOULD LIKE TO KEEP BANNER.” Banners that are not requested to be kept will be thrown away after Royalty Day.
- Banners will be available for pick-up in the Welcome Center/Student Activities Office on Tuesday, October 18, 2011. Please make arrangements to have someone come and pick up your banner on this day.
- Any banners not complying with the above rules may be disqualified at the discretion of the judges.

**SCORING: All groups will receive 10 points for participating**

JUDGING BASED UPON

- “Spirit” of the banner – 40 points
- Overall appearance – 35 points
- Originality – 25 points
- Teams will be awarded 40 points for 1<sup>st</sup> place, 30 points for 2<sup>nd</sup> place, and 20 points for 3<sup>rd</sup> place. All teams that are not in the top three will receive 10 participation points to be applied to the overall scoring process (see PRIZE ALLOCATIONS).

DEDUCTIONS

- Disqualification – Failure to cooperate with the policies and procedures.
- Groups that **fail to deliver a banner by 4:00 p.m. on Friday, October 7, 2011 will receive a score of (-10)** for the banner competition and their banner will not be eligible for judging.



## BOARD PAINTING COMPETITION

*DEADLINE FOR REGISTRATION: MONDAY, SEPTEMBER 19, 2011 BY 4:00 P.M.*

**IMPORTANT DATES:** This competition will take place on Wednesday, October 12, 2011 during the “All Sports Pep Rally” from 11 a.m. to 1 p.m. at the Reynolds Bell Tower.

**DESCRIPTION:** The concept is to paint and decorate a 4’ x 4’ plywood board with the theme “Rock ‘n’ Roar” to show school spirit. Boards will need to be painted **during** the “All Sports Pep Rally” on Wednesday, October 12, 2011. The event will last from 11:00 p.m. to 1:00 p.m. and the boards will need to be painted in this time frame. The boards will be displayed on the Campus Green throughout the week and moved to our Wagon Parade path on Friday, October 14, 2011 for Saturday’s Wagon Parade.

### **RULES AND GUIDELINES:**

- Profanity or obscenities in the painting or decorating will result in disqualification, as determined by the Homecoming Advisor.
- The mandated components are to use the University’s colors – blue and white – within the decorating, incorporate the theme “Rock ‘n’ Roar” and the group or organization’s name in the design.
- All boards will be pre-painted white and assorted paints and brushes will be provided by the SAO. Any additional supplies will need to be supplied by the sponsoring group.

**SCORING: All groups will receive 10 points for participating**

### JUDGING BASED UPON

- “Spirit” of the board – 40 points
- Overall appearance – 35 points
- Originality – 25 points
- Teams will be awarded 40 points for 1<sup>st</sup> place, 30 points for 2<sup>nd</sup> place, and 20 points for 3<sup>rd</sup> place. All teams that are not in the top three will receive 10 participation points to be applied to the overall scoring process (see PRIZE ALLOCATIONS).

### DEDUCTIONS

- Disqualification – Failure to cooperate with the policies and procedures.
- Groups that **fail to decorate and paint a board during the “All Sports Pep ‘Rally” on Wednesday, October 12, 2011 will receive a score of (-10)** for

the Board Painting Competition and their office space will not be eligible for judging.



## HOMECOMING TAILGATING COMPETITION

*DEADLINE FOR REGISTRATION: MONDAY, SEPTEMBER 19, 2011 BY 4:00 P.M.*

**DATE:** The Homecoming Tailgating Competition will take place on Saturday, October 15, 2011 from 10:00 a.m. to 12:00 p.m. at the Intramural Field Parking Lot.

**DESCRIPTION:** The Homecoming Tailgate is geared toward UA Fort Smith Students, Alumni, and their families and meant to build Lion spirit before the Homecoming Volleyball Game on Saturday.

### **RULES AND GUIDELINES:**

- Tailgating area for your organization must be set-up by 10:00 a.m.
- Tents must remain set-up until 11:30 a.m.
- No inappropriate language or gestures should be used to create your area.
- Groups may provide food at their tents with proper notification to the Homecoming Advisor. Food cooked at your tailgating station MAY NOT be sold to game attendees.

**SCORING: All groups will receive 10 points this competition.**

### JUDGING FOR TAILGATING BASED UPON

- “Spirit” of the tailgating area – 40 points
- Overall appearance – 35 points
- Originality – 25 points
- Teams will be awarded 40 points for 1<sup>st</sup> place, 30 points for 2<sup>nd</sup> place, and 20 points for 3<sup>rd</sup> place. All teams that are not in the top three will receive 10 participation points to be applied to the overall scoring process (see PRIZE ALLOCATIONS).

### DEDUCTIONS

- Disqualification – Failure to cooperate with the policies and procedures.
- Groups that **fail to participate in the tailgating aspect of this event after submitting a participation form on Saturday, October 15, 2011 will receive a score of (-10)** for the tailgating competition.



## YELL LIKE HELL

*DEADLINE FOR REGISTRATION: MONDAY, SEPTEMBER 19, 2011 BY 4:00 P.M.*

**IMPORTANT DATES:** Yell Like Hell will take place on Friday, October 14, 2011 during “Moonlight Madness” starting at 11:30 p.m. The winning yell will be performed at the Homecoming Volleyball Game on Saturday, October 15, 2011 after the King and Queen Crowning Ceremony.

**DESCRIPTION:** Yell Like Hell is a pep rally event featuring our Lion Athletes, Cheerleaders, and Pom Squad. Groups will be challenged with creating a yell or cheer to celebrate our Homecoming Game and our Lions Volleyball Team.

### **RULES AND GUIDELINES:**

- Yell/Cheer must be turned in to the Homecoming Advisor, by 4:00 p.m. on Monday, October 10, 2011.
- Profanity or obscenities in the Yell/Cheer will result in disqualification
- The only mandated components are: 1) incorporate the Homecoming Theme, “Rock ‘n’ Roar,” 2) name the “Lions” in the Yell and 3) name group or organization name in the yell.

### **SCORING: All groups will receive 10 points for participating JUDGING BASED UPON**

- “Spirit” of the Yell/Cheer – 40 points
- Overall Enthusiasm – 35 points
- Originality – 25 points
- Teams will be awarded 40 points for 1<sup>st</sup> place, 30 points for 2<sup>nd</sup> place, and 20 points for 3<sup>rd</sup> place. All teams that are not in the top three will receive 10 participation points to be applied to the overall scoring process (see PRIZE ALLOCATIONS).

### **DEDUCTIONS**

- Disqualification – Failure to cooperate with the policies and procedures.
- Groups that **fail to deliver their yell to the Student Activities Office by Monday, October 10<sup>th</sup> OR fail to perform during Yell Like Hell on Friday, October 14, 2011 will receive a score of (-10)** for the Yell competition and their Yell will not be eligible for judging.



## WAGON PARADE FLOAT

*DEADLINE FOR REGISTRATION: MONDAY, SEPTEMBER 19, 2011 BY 4:00 P.M.*

**IMPORTANT DATES:** The Parade will be on Saturday, October 15, 2011 at the end of the Tailgate (approximately 11:30 a.m.) and will be around the walking path near the Intramural Field, leading the wagons inside of Stubblefield Center for the start of the Volleyball Game.

**DESCRIPTION:** The concept is to create a float in a wagon demonstrating school spirit for Homecoming Week. Wagons will be provided by the Student Activities Office and can be picked up upon registration for the event. Wagons must be returned by Monday, October 17, 2011 to the Student Activities Office. Failure to return your wagon will result in a \$100 fine to your organization to replace the wagon to your organization.

### **RULES AND GUIDELINES:**

- Profanity or obscenities on the float will result in disqualification, as determined by the Homecoming Advisor.
- The only three mandated design components for your wagon float are: 1) Name of the organization must be clearly seen and spelled out on the float 2) incorporate the Homecoming theme, “Rock ‘n’ Roar” 3) “Homecoming 2011” must appear somewhere on the float.
- Entries may provide throws to throw from their wagon floats and do so in a soft and safe manner. All objects will be tossed into the crowd, NOT thrown directly at people.

**SCORING: All groups will receive 10 points for participating**

### JUDGING BASED UPON

- “Spirit” of the float – 40 points
- Overall appearance – 35 points
- Originality – 25 points
- Teams will be awarded 40 points for 1<sup>st</sup> place, 30 points for 2<sup>nd</sup> place, and 20 points for 3<sup>rd</sup> place. All teams that are not in the top three will receive 10 participation points to be applied to the overall scoring process (see PRIZE ALLOCATIONS).

### DEDUCTIONS

- Disqualification – Failure to cooperate with the policies and procedures.

- Groups that **fail to deliver a wagon for the parade on Saturday, October 15, 2011 will receive a score of (-10)** for the parade competition and their wagon will not be eligible for judging.



## SPIRIT MEGAPHONE COMPETITION

*DEADLINE FOR REGISTRATION: MONDAY, SEPTEMBER 19, 2011 BY 4:00 P.M.*

**IMPORTANT DATES:** Spirit Megaphones will need to be turned into the Student Activities Office (Campus Center 114) by 4:00 p.m. on Friday, October 14, 2011. Megaphones will be auctioned off via silent auction during Alumni Weekend. All proceeds from the auction will go to benefit the United Way.

**DESCRIPTION:** The concept is to decorate a megaphone (provided by the SAO) according to the Homecoming theme.

### **RULES AND GUIDELINES:**

- Profanity or obscenities on your spirit megaphone will result in disqualification, as determined by the Homecoming Advisor.
- The only two mandated design components for your booth are: 1) incorporate the Homecoming theme, “Rock ‘n’ Roar” and 2) “Homecoming 2011” must appear somewhere in your section.

**SCORING: All groups will receive 10 points for participating**

### JUDGING BASED UPON

- “Spirit” of the section – 40 points
- Overall appearance – 35 points
- Originality – 25 points
- Teams will be awarded 40 points for 1<sup>st</sup> place, 30 points for 2<sup>nd</sup> place, and 20 points for 3<sup>rd</sup> place. All teams that are not in the top three will receive 10 participation points to be applied to the overall scoring process (see PRIZE ALLOCATIONS).

### DEDUCTIONS

- Disqualification – Failure to cooperate with the policies and procedures.
- Groups that **fail to deliver a decorated megaphone by Friday, October 14, 2011 will receive a score of (-10)** for the booth competition.



## HOMECOMING HUNT

*DEADLINE FOR REGISTRATION: MONDAY, SEPTEMBER 19, 2011 BY 4:00 P.M.*

**IMPORTANT DATES:** The Homecoming Hunt will take place on Friday, October 14, 2011 from 3:30 p.m. Teams will be given instructions and lead on a hunt through town. Winning teams (1<sup>st</sup> through 3<sup>rd</sup>) will gain points for their groups.

**DESCRIPTION:** Teams of 4-5 students, faculty, staff, or alumni can participate. Teams will be given clues to lead them through town. The first team back to campus with all clues complete wins.

### **RULES AND GUIDELINES:**

- Teams need to be no more than 5 individuals.

**SCORING: All groups will receive 10 points for participating**

### JUDGING BASED UPON

- 1<sup>st</sup> team back with completed clues – 40 points
- 2<sup>nd</sup> team back with completed clues – 30 points
- 3<sup>rd</sup> team back with completed clues – 20 points

### DEDUCTIONS

- Disqualification – Failure to cooperate with the policies and procedures.
- Groups that **fail to participate after signing up will receive a score of (-10)** for the Homecoming Hunt competition.



## KINGS AND QUEENS

*DEADLINE FOR REGISTRATION: MONDAY, SEPTEMBER 19, 2011 BY 4:00 P.M.*

**DATES:** Events below are **MANDATORY** for King/Queen candidates unless otherwise noted. If you cannot attend a specific event, please contact Stephanie London via e-mail at [Stephanie.London@uafs.edu](mailto:Stephanie.London@uafs.edu) at least 24 hours in advance.

- **CANDIDATE ORIENTATION AND PICTURES**  
Thursday, September 22, 2011  
4:00 p.m.  
Flanders 114  
Attire: Business (for pictures)
  
- **PERSONAL INTERVIEWS**  
Tuesday, September 27, 2011  
8:00 a.m. – 4:00 p.m. (Sign-up times for interviews will be available at the Candidate Orientation on Thursday, September 22<sup>nd</sup>)  
Chancellors Board Room – Campus Center 126  
Attire: Business
  
- **ALL SPORTS PEP RALLY**  
Monday, October 12, 2011  
11:00 a.m. to 1:00 p.m.  
Stubblefield Center  
Attire: Homecoming T-shirt
  
- **ROYALTY CEREMONY PRACTICE** (Only top four females and top four males)  
Friday, October 14, 2011  
10:30 p.m. to 11:00 p.m.  
Stubblefield Center
  
- **WAGON PARADE**  
Saturday, October 15, 2011  
11:45 a.m. to 12:00 p.m.  
Parking Lot at Intramural Field  
Attire: Homecoming T-shirt

- **ROYALTY CEREMONY**  
Saturday, October 15, 2011  
12:00 p.m. to 1:30 p.m.  
Stubblefield Center  
Attire: Business
- **HOMECOMING CELEBRATION BONFIRE** (King and Queen only)  
Saturday, October 15, 2011  
8:00 p.m. to 10:00 p.m.  
Parking Lot East of Echols  
Attire: Business Casual and Crowns



## NOMINEE CAMPAIGN RULES

### FINANCES

1. Each candidate running for Homecoming 2011 may spend a maximum of \$100.00 on their campaign. The \$100.00 maximum limit includes both monies spent by the individual and by the organization; therefore, all monies spent for the candidate must not exceed \$100.00.
2. Each candidate is required to keep accurate, up-to-date records of all campaign receipts and expenditures, which must be submitted to the Student Homecoming Advisor by Wednesday, October 12, 2011.
3. Candidates **DO NOT** get reimbursed for their campaign expenses.

### CAMPAIGN MATERIALS

1. All campaign materials for distribution must be approved and stamped (if applicable) by the University. Please see Stephanie London in the Welcome Center/Student Activities Office for approval.
2. Posters (8.5" x 11") are allowed to be posted inside campus buildings on Student Activities bulletin boards. However, posters may not be placed on glass doors and painted surfaces, unless approved tape is being used. Posters must be stamped by the Student Activities Office. Posters and banners are not allowed to be put on brick.
3. Banners, posters or other signs may not be placed in such a way as to obstruct traffic flow or disrupt students from getting to class.
4. Banners, posters, or other signs may not be placed on or near the Bell Tower.
5. E-mails are allowed to solicit votes for Homecoming election purposes. However, e-mail distribution lists will not be provided by the University.
6. Campaigning in classes is left to the discretion of the instructor.
7. Flyers or other campaign materials may be distributed in class if the instructor allows such distribution. Flyers or other campaign materials may be distributed outside of classrooms in the hallways. (Refer to #1)
8. Use of the University of Arkansas - Fort Smith logo is permissible on campaign materials.
9. Negative campaigning (both verbal and written) is strictly prohibited and will not be tolerated.
10. All campaign materials must be removed by 4:30 p.m. on Wednesday, October 12, 2011.
11. University funds and property of the University, excluding computers, may not be used to design or reproduce campaigning materials.
12. University copiers and printers may be used to duplicate your materials, BUT you must bring all printed or copied material in to be stamped and counted. Black and white copies will be recorded at \$0.10 per copy toward your campaign and color copies will be recorded at \$0.20 per copy.

13. Use of motorized vehicles for campaign purposes is allowed only in UA Fort Smith parking lots.
14. Campaign materials cannot cover any fire alarm boxes or other campus safety materials.

Candidates are responsible for those acting on their behalf, including those who willfully violate the above stated rules. All violations will be handled on an individual basis.

**Campaigning begins on Wednesday, September 28, 2011 and concludes at 4:00 p.m. on Tuesday, October 11, 2011.**



## HOMECOMING PROCESS

### **QUALIFICATIONS**

1. Must be nominated by and be a member of a recognized student organization, athletic team, cheer squad, or pom squad or be nominated by and be a student belonging to a specific College or Department.
2. Have a 2.50 cumulative or higher grade point average.
3. Must be enrolled full-time at UA Fort Smith (12 or more credit hours).
4. Must be voted on by student body, go through the interview process, and submit a résumé and Homecoming application.
5. All candidates must have completed 15 credit hours from UA Fort Smith.

### **METHOD OF CHOOSING**

#### **VOTING – 50%**

- Each student with UA Fort Smith student ID will be allowed one (1) vote.
- Students are allowed to campaign during designated times and locations.

#### **INTERVIEW PROCESS– 50%**

- Each candidate will go through a personal interview with Homecoming Interview Committee.



# UNIVERSITY OF ARKANSAS - FORT SMITH HOMECOMING ELECTION VOTING PROCESS AND VOTER QUALIFICATIONS

## **GENERAL INFORMATION**

- Voting for Homecoming candidates will take place in the Campus Center on **Monday, October 10 and Tuesday, October 11, 2011 from 8:00 a.m. to 4:00 p.m.**
- No campaigning or campaign materials may be displayed within 25 feet of polling locations.

## **VOTER QUALIFICATIONS**

- A University of Arkansas - Fort Smith ID card is required to vote.
- A student must be enrolled in at least one (1) credit hour.

## **VOTING METHOD**

- Upon showing a University of Arkansas - Fort Smith student ID, each student who is eligible to vote will receive a ballot.
- Students may vote only once.
- In the event that a student does not have their ID card or there is question as to whether a student is eligible to vote, the following method will be used. Procedures are as follows:
  - The poll workers shall verify a student's ID in the student ID binder, located at the poll. If a student is not listed in the spring semester listing of UA Fort Smith students, they are NOT eligible to vote.
  - If there are any problems, please contact Stephanie London in room 114 of the Smith-Pendergraft Campus Center or call at 788-7697.

## **BALLOT**

- Ballots list the students' information along with a picture.
- Voters may circle the name of the candidate for whom they plan to vote.
- Voters may pick one (1) male and one (1) female.
- Ballots will be tabulated and certified by a team of University of Arkansas - Fort Smith administrators and students.



## HOMECOMING FAQ

### **Can a group compete in only one or a few competitions, or do they have to do everything?**

Groups do not have to compete in every competition, but the more competitions a group competes in, the more points can be earned for the overall competition.

### **Is there a budget?**

Yes. There is a maximum budget for King/Queen Campaigning of \$100 per candidate. For full details, see page 21.

### **Why is there a budget set for campaigning?**

A maximum budget for campaigning is set so all candidates have an equal opportunity in competing during campaigning for Homecoming King and Queen.

### **When is voting/How do I vote?**

Voting will take place on Monday and Tuesday, October 10<sup>th</sup> and 11<sup>th</sup> in the Smith-Pendergraft Campus Center Hallway from 8:00 a.m. to 4:00 p.m. In order to vote, students must have a valid Lions ID card and be enrolled in at least one credit hour. For details, see page 24.

### **How do we register for a competition or nominate a King or Queen Candidate?**

See page 7 for step-by-step instructions.

### **Can we use supplies from the Student Activities Office?**

Campaigning – no. All campaign materials must be purchased by the campaigner.

Competitions – yes. The Student Activities Office will provide:

- **Banner Competition** – butcher paper and available art/paint supplies from SAO Workroom. If sheets are desired for banner, the group/organization is responsible for purchasing these.
- **Board Painting** – plywood boards that have been pre-painted in white will be provided as well as assorted paints and brushes. Should your group desire any additional supplies, those will need to be provided by your group.
- **Yell Like Hell** – No supplies should be needed.
- **Wagon Parade Float** – A standard radio flyer red wagon for each competing organization will be supplied. Wagons may be picked up after a group has registered and must be turned back in by Monday, October 17<sup>th</sup>.
- **Spirit Megaphone Competition** – Megaphones will be provided by the SAO to all participating organizations. Megaphones may be picked up upon registration of this competition. Any paints and brushes available in the SAO workroom, groups are welcome to use.

- **Tailgating** – The SAO can provide tents, tables and chairs with advance notice upon registration.
- **Tape and fishing line** – in addition to the above, the SAO will provide blue painter's tape (the only tape approved for hanging materials) and fishing line if needed for a competition.