



UNIVERSITY OF ARKANSAS – FORT SMITH
Request for Course Approval of Research Projects

This approval is valid for one calendar year and is renewable.

IRB Use Only	UAFS IRB Registration No.	E-mail to: sydney.fulbright@uafs.edu becky.timmons@uafs.edu
	Date Rec'd:	Course Name and Number:
		Semester(s), Year:
FACULTY SPONSOR:	Last Name:	First Name:
	Telephone Number:	E-mail:
Brief description of the research project (assignment). Procedures involving human subjects must be submitted separately for approval. Limit description to 250 words.		
Dates of contact with participants	Date of first contact:	Date of last contact:
Informed consent procedures. <i>Click on the box and place an X.</i>	Forms to include:	
	<input type="checkbox"/> 1 Signed consent form <input type="checkbox"/> 2 . Other method, e.g. implied consent, attach explanation <input type="checkbox"/> 3 . Not applicable to this project, attach explanation	
Explain how the researcher will maintain confidentiality of data, i.e. student generated work, work samples, artifacts.		

<p>To meet criteria for course approval, check all that apply. <i>Click on the box and place an X.</i></p>	<p>Surveys, interviews, questionnaires, and public observations are exempt if the following conditions are met:</p>
	<ul style="list-style-type: none"> <input type="checkbox"/> The research project is a class assignment for learning purposes only and not designed to develop or contribute to generalizable knowledge. <input type="checkbox"/> Results of the research are not made public outside the classroom, not published in paper or electronic format, and destroyed after submission for grade. <input type="checkbox"/> Research procedures are no more than minimal risk. <input type="checkbox"/> Vulnerable populations are not included, (i.e. children under 18, prisoners, persons with cognitive impairment, pregnant women). <input type="checkbox"/> Data collected cannot be linked back to the subjects. <input type="checkbox"/> No audiotaping or videotaping is involved. <input type="checkbox"/> Analysis of secondary data for which there is no identity key.

METHODS TO BE USED

Participants (anticipated demographics)

Informed Consent Form(s) (Appendix A)

Instruments (Appendix B)

Debriefing Form

Benefits of Participation

LIST OF APPENDICES

*(Faculty members applying for course approval must provide a copy of ethics certification.)