

# DECLARATION/CHANGE OF MAJOR/MINOR

ID # \_\_\_\_\_ Name \_\_\_\_\_

Cell Phone Number \_\_\_\_\_

- Students changing a **major** will:
  1. Obtain a signature from the advisor of their current major.
  2. Review the new major with their new advisor, and sign the degree plan and this form.
    - Students declaring a bachelor's degree (and not in 0-level courses) will go to the dean's office in the college of their new major to be assigned a new faculty advisor.
    - Students declaring an associate's degree go to Student Advisement.
- Students declaring/changing a **minor** will complete this form with their advisor.

## All Students

- Once all signatures have been obtained, this form must be processed through the Records Office before the declaration/change of major/minor is complete and official.
- Students receiving financial aid must notify the Financial Aid Office of a change of **major**.

**Student Signature** \_\_\_\_\_ **Currently Enrolled**  Yes  No

## Majors

**Major to be Deleted**

Major Code/Title \_\_\_\_\_ Concentration Code (if applicable) \_\_\_\_\_

Advisor/Coordinator/Dept. Chair Printed Name \_\_\_\_\_

Advisor/Coordinator/Dept. Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

**Major to be Declared** **Catalog Year** (e.g., 2007-2008) \_\_\_\_\_

Major Code/Title \_\_\_\_\_ Concentration Code (if applicable) \_\_\_\_\_

Advisor/Coordinator/Dept. Chair Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Advisor/Coordinator/Dept. Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

If Secondary Educ.: Coord. of Sec. Educ./Assessment Signature \_\_\_\_\_

## Minors (must be declared/deleted with major advisor)

**Minor to be Deleted**

Minor Code \_\_\_\_\_ Concentration Code (if applicable) \_\_\_\_\_

Advisor/Coordinator/Dept. Chair Printed Name \_\_\_\_\_

Advisor/Coordinator/Dept. Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

**Minor to be Declared** **Catalog Year** (e.g., 2007-2008) \_\_\_\_\_

Minor Code/Title \_\_\_\_\_ Concentration Code (if applicable) \_\_\_\_\_

Advisor/Coordinator/Dept. Chair Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Advisor/Coordinator/Dept. Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

If Secondary Educ.: Coord. of Sec. Educ./Assessment Signature \_\_\_\_\_

## For Records Office Use Only

\_\_\_\_\_ Date updated in Banner \_\_\_\_\_ Initials \_\_\_\_\_ Date College notified \_\_\_\_\_ RFA