

## SPRING 2024 ✨ CALENDAR OF EVENTS

DATE	EVENT	TIME	LOCATION
Wed, Jan 24	Basic Resume Writing and Cover Letters	2:00-2:30 pm	LI 203: Farrell-Cooper Center
Thu, Jan 25	CliftonStrengths Career Assessment – Surg Tech	10:30-11:20 am	HS 326
Thu, Jan 25	Telephone/Virtual Interview Skills	1:00-1:30 pm	LI 203: Farrell-Cooper Center
Thu, Jan 25	CliftonStrengths For Students	4:00-4:30 pm	LI 202: Williamson Center
Tue, Jan 30	Interview Skills	1:00-1:30 pm	LI 203: Farrell-Cooper Center
Tue, Jan 30	Leadership and Teamwork	3:30-4:00 pm	Virtual/Bb Collaborate
Wed, Jan 31	NACA Employability Skills Assessment	1:00-1:30 pm	LI 202: Williamson Center
Wed, Jan 31	Networking 101	4:00-4:50 pm	LI 203: Farrell-Cooper Center
Thu, Feb 1	Basic Resume Writing and Cover Letters	4:00-4:30 pm	Virtual/Bb Collaborate
Mon, Feb 5	Interview Skills	4:00-4:30 pm	LI 203: Farrell-Cooper Center
Tue, Feb 6	Utilizing LinkedIn In Your Job Search	4:00-4:30 pm	LI 202: Williamson Center
Wed, Feb 7	Workshop Wednesday: Telephone/Virtual Interview Skills	12:30-1:15 pm	LI 203: Farrell-Cooper Center
Wed, Feb 7	Networking Session: Fort Smith Public Schools	4:00-5:00 pm	LI 203: Farrell-Cooper Center
Wed, Feb 7	Job Search Workshop (Senior Level)	4:00-4:50 pm	LI 202: Williamson Center
Mon, Feb 12	Career Technology 101	12:00-12:30 pm	LI 224
Tue, Feb 13	Career and Self Development	4:00-4:30 pm	LI 203: Farrell-Cooper Center
Wed, Feb 14	Workshop Wednesday: Basic Resume and Cover Letter	12:30-1:15 pm	LI 203: Farrell-Cooper Center
Wed, Feb 14	Practice Interviews	2:00-4:00 pm	LI 203: Farrell-Cooper Center
Thu, Feb 15	Networking 101: Creating an Elevator Speech	1:00-1:30 pm	LI 203: Farrell-Cooper Center
Tue, Feb 20	CliftonStrengths For Students	2:00-2:30 pm	LI 202: Williamson Center
Wed, Feb 21	Workshop Wednesday: Utilizing LinkedIn In Your Job Search	12:30-1:15 pm	LI 203: Farrell-Cooper Center
Wed, Feb 21	Leadership and Teamwork	2:00-2:30 pm	LI 203: Farrell-Cooper Center
Wed, Feb 21	Networking Session: Fort Smith Public Schools	4:00-5:00 pm	LI 203: Farrell-Cooper Center
Thu, Feb 22	Utilizing LinkedIn In Your Job Search	1:00-1:30 pm	Virtual/Bb Collaborate
Tue, Feb 27	Interview Skills	11:00-11:30 am	LI 203: Farrell-Cooper Center
Tue, Feb 27	Career Technology 101	2:00-2:30 pm	LI 202: Williamson Center
Wed, Feb 28	Basic Resume Writing and Cover Letters	11:00-11:30 am	LI 203: Farrell-Cooper Center
Wed, Feb 28	Workshop Wednesday: Interview Skills	12:30-1:15 pm	LI 203: Farrell-Cooper Center
Thu, Feb 29	Advanced Resume Writing (Senior Level)	1:00-1:50 pm	Virtual/Bb Collaborate
<b>Sun, March 3</b>	<b>Suit Up Event – JC Penney</b>	<b>4:00-7:00 pm</b>	<b>JCP Central Mall</b>
Tue, March 5	Preparing for A Career Fair	2:00-2:30 pm	LI 203: Farrell-Cooper Center
Wed, March 6	Networking Session: Dillard's IT	12:30 – 1:30 pm	BD 101
Wed, March 6	Workshop Wednesday: Preparing for A Career Fair	12:30-1:15 pm	Virtual/Bb Collaborate
<b>Thu, March 7</b>	<b>CAREER FAIR &amp; GRAD SCHOOL EXPO - Spring</b>	<b>11:30 am-2:30 pm</b>	<b>Reynolds Room</b>
Mon, March 11	Preparing for A Career Fair: CJ Symp/Health Careers Fair	11:00-11:50 pm	Virtual/BB Collaborate
Mon, March 11	Career Technology 101	4:00-4:30 pm	LI 202: Williamson Center
Tue, March 12	CliftonStrengths II: Utilizing Your Results	2:00-2:50 pm	LI 202: Williamson Center
Tue, March 12	Preparing for A Career Fair: CJ Symp/Health Career Fair	3:00-3:30 pm	Virtual/BB Collaborate
Wed, March 13	Workshop Wednesday: Basic Resume and Cover Letter	12:30-1:15 pm	Virtual/Bb Collaborate
Wed, March 13	NACA Employability Skills Assessment	4:00-4:30 pm	LI 202: Williamson Center
<b>Thu, March 14</b>	<b>Criminal Justice Symposium</b>	<b>9:00 am-3:00 pm</b>	<b>Reynolds Room</b>
<b>March 18-22</b>	<b>Spring Break</b>		
<b>Tue, March 26</b>	<b>Health Careers Job Fair</b>	<b>11:00-1:00 pm</b>	<b>Reynolds Room</b>
Tue, March 26	Job Search Workshop (Senior Level)	1:00-1:50 pm	LI 224
Wed, March 27	Workshop Wednesday: Telephone/Virtual Interview Skills	12:30-1:15 pm	Virtual/Bb Collaborate
Wed, March 27	Preparing for A Career Fair: Education Majors	4:00-4:30 pm	LI 203: Farrell-Cooper Center
Thu, March 28	Advanced Resume Writing (Senior Level)	11:00-11:50 pm	Virtual/Bb Collaborate
Thu, March 28	Basic Resume Writing and Cover Letters	12:30-1:00 pm	LI 203: Farrell-Cooper Center

Wed, April 3	Career and Self Development	11:30-12:00 pm	Virtual/Bb Collaborate
Wed, April 3	Workshop Wednesday: Interview Skills	12:30-1:15 pm	Virtual/Bb Collaborate
<b>Wed, April 3</b>	<b>Education Career Fair</b>	<b>3:30-5:00 pm</b>	<b>Reynolds Room</b>
Thu, April 4	CliftonStrengths For Students	1:00-1:30 pm	LI 224
Thu, April 4	Practice Interviews	1:00-3:00 pm	LI 203: Farrell-Cooper Center
Tue, April 9	NACA Employability Skills Assessment	2:00-2:30 pm	LI 202: Williamson Center
Tue, April 9	Professionalism and Workplace Etiquette	4:00-4:30 pm	LI 203: Farrell-Cooper Center
Wed, April 10	Advanced Resume Writing (Senior Level)	12:00-12:50 pm	Virtual/Bb Collaborate
Thu, April 11	Networking 101: Creating an Elevator Speech	2:00-2:50 pm	LI 203: Farrell-Cooper Center
Wed, April 17	Interview Skills	4:00-4:30 pm	Virtual/Bb Collaborate
Thu, April 18	Professionalism and Workplace Etiquette	1:00-1:30 pm	Virtual/Bb Collaborate
Tue, April 23	CliftonStrengths II: Utilizing Your Results	10:00-10:50 am	LI 224
Tues, April 23	Advanced Resume Writing (Senior Level)	3:00-3:50 pm	LI 209
<b>Wed, Apr 24</b>	<b>Grad School Opportunities Fair</b>	<b>11:00 am – 1:00 pm</b>	<b>CC Breezeway</b>
Wed, April 24	Utilizing LinkedIn In Your Job Search	2:00-2:30 pm	Virtual/BB Collaborate
Thu, April 25	Job Search Workshop (Senior Level)	2:00-2:30 pm	LI 202: Williamson Center

Check out our new series, same time, same day – Workshop Wednesdays.

Wed, Feb 7	Workshop Wednesday: Telephone/Virtual Interview Skills	12:30-1:15 pm	LI 203: Farrell-Cooper Center
Wed, Feb 14	Workshop Wednesday: Basic Resume and Cover Letter	12:30-1:15 pm	LI 203: Farrell-Cooper Center
Wed, Feb 21	Workshop Wednesday: Utilizing LinkedIn In Your Job Search	12:30-1:15 pm	LI 203: Farrell-Cooper Center
Wed, Feb 28	Workshop Wednesday: Interview Skills	12:30-1:15 pm	LI 203: Farrell-Cooper Center
Wed, March 6	Workshop Wednesday: Preparing for A Career Fair	12:30-1:15 pm	Virtual/Bb Collaborate
Wed, March 13	Workshop Wednesday: Basic Resume and Cover Letter	12:30-1:15 pm	Virtual/Bb Collaborate
Wed, March 27	Workshop Wednesday: Telephone/Virtual Interview Skills	12:30-1:15 pm	Virtual/Bb Collaborate
Wed, April 3	Workshop Wednesday: Interview Skills	12:30-1:15 pm	Virtual/Bb Collaborate

**Times/dates/formats subject to change.**

**Note: Senior level workshops are for students graduating May or December 2024.**

**Register to attend workshops using Numalink, watch for employer sessions as we add them.**

**Contact Information: Career Services office – LI 212, Boreham Library**

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